

PREVENTATIVE MAINTENANCE

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Preventative Maintenance 24-7

Preventive Maintenance - Documentation is the most important step

The purpose of preventative maintenance is to avoid incidents of sudden breakdown of equipment. Performing preventative maintenance helps to protect and prolong the life of equipment, improve the reliability and decrease the costs of replacement and company downtime. As well it can help to reduce the likelihood of injuries resulting from equipment failure. Wear and tear is a normal occurrence on equipment and a strong Preventative Maintenance program addresses issues in a timely, structured fashion. Most Employers are diligent at scheduling and performing maintenance, what they often lack is the documentation. All workplaces require a record of what was done, by whom, when completed and if deficits were determined and the corrective measures that were taken.

Preventative Maintenance 24-7 is a program built by Dunk & Associates designed to assign, schedule, track and follow up on maintenance in your workplace. Workers at any level can be given specific accesses to this program depending on their responsibility. This program works in conjunction with Safety 24-7.

With **Preventative Maintenance 24-7**, users have the ability to view the upcoming scheduled maintenance for each piece of equipment in your workplace. The program also allows the user to view previous records of maintenance, track what maintenance was performed and notify 3rd party providers or contractors that scheduled maintenance is required. This program uses an email communication system to ensure maintenance requirements are not missed and issues are escalated as needed.

Employers, Managers and Supervisors can easily add new pieces of equipment and create a schedule for maintenance on a daily, monthly, or annual basis. A maintenance schedule can also be updated or changed as needed and equipment can easily be de-commissioned and returned to service as required.

To reduce your liability, **Preventative Maintenance 24-7** will track all of the required details of your maintenance program and what has been completed by equipment, person, department, etc. The reporting section of the program allows users to view reports based on the specific criteria selected. Reports can be viewed online, exported into an excel spreadsheet or printed. When items are left incomplete or require further attention, a notification email is sent to all responsible parties for that specific maintenance.

The Benefits of Preventative Maintenance 24-7

- 1 A complete online equipment inventory so you always know what equipment you have and where it is located.
- 2 Maintenance schedules, which are pre-set for each piece of equipment, can also be updated as needed.
- 3 Consistent tracking of all equipment/property maintenance for your entire organization and easy access to all maintenance records.
- 4 Email notification system which helps ensure scheduled maintenance dates are not missed and that maintenance is completed as scheduled.
- 5 User friendly program which allows workers to see the status of any maintenance for any department or specifically what they are responsible to complete.
- 6 helps with asset management as it tracks life expectancies of equipment which can assist in budget preparation for replacements.
- 7 Gaps in your preventative maintenance program can be easily identified.
- 8 Employer due diligence is captured through consistent documentation of performed maintenance.

SYSTEMS 24-7

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